

Brooklyn Quilters' Guild Board of Directors' Meeting  
November 11, 2023

Attendance: Martha McDonald, Katie Mahoney, Leona Shapiro, Christine Augenbraun, Serena Boyles, Poppy O'Neill, Susan Aronoff, Nancy Russell

The meeting was convened at 9:37 am by co-president Martha McDonald.

Minutes: The minutes of the October 4 meeting were approved.

Finances: Leona reported that "all is well; we have plenty of money."

It was suggested that we sign a contract with the same venue as the 2023 show for the 2025 show to secure the space.

After discussion, Christine moved that the guest fee be raised to \$10 as of January 2024. There will be no limit to the number of times someone can attend as a guest; it would involve too much bookkeeping. Motion approved.

The Bernina machine belonging to Ed Anderson sold for \$5000; the guild's share was placed in a separate account.

Insurance: The guild has a small insurance policy to prevent members of the board from being sued. It is the only insurance. Question was raised whether we should purchase insurance for the goods in the storage facility. Poles costing \$30,000 are stored there. (Perhaps we should charge more for renting the poles.) The cost of the insurance would be \$3,000/year. It was decided that the cost of the insurance outweighed the risk, and we will not purchase any additional insurance. It was noted that we are adding new shelves to the storage area at a cost of \$300 which will improve use of the space.

### Programming

*Fabric bowls workshop:* Overall, the workshop was successful. The structure worked well; almost everyone came. When planning workshops, we should work with teachers to make sure everyone is prepared.

*Survey results:* There were 68 responses. There is interest in beginner classes, improvisational quilting, sewing curves. Desired structures for workshops and classes included in-person, zoom, and hybrid (in-person and zoom). For trunk shows, many responded, "I'm not ready." Others noted that they had given most of their quilts away. Names were not included on the survey responses, so we don't know who responded positively. On the membership forms some did say they could present a trunk show. It was suggested that we schedule and advertise offerings two to three months in advance. Leona noted that other guilds have their schedules set for the entire year.

*November speaking event:* Emails will be sent to confirm with the speaker, Phyllis Biffle Elmore. The speaker will be at the end of the meeting (not after). Martha or Richie will introduce her. We will set up the book signing by the door. The speaker is only selling her book, *Quilt of Souls: A Memoir*. Susan Sato, the November vendor, has been informed. The cost of the book is \$25, cash or credit card. Margaret Marcy and Mary Hawley have racks that could be used to display quilts; we will ask. Hospitality will be offered. The speaker will be paid at the meeting.

*Cookie share:* Members will be asked to bring a dozen or so cookies to the December meeting for sharing. It was suggested that there be a list of questions at the tables concerning “quirky habits of quilters” for those sitting at the tables to talk among themselves. It was also suggested that members write their quilting resolutions for 2024. Written responses would be compiled for an article in the *Bee*.

*Apron workshop:* Chris proposed leading an apron workshop at the January meeting from a pattern she has used. The workshop would take place from 1:00 to 4:00 after the meeting. It will be announced at the December meeting with a signup sheet. The pattern is available free online; information, including supplies needed, will be in the *Bee*. The charge will be a \$5 donation or \$10 with pattern included. Poppy plans to distribute three finished aprons at the November meeting and two for persons attending via Zoom.

*Round Robin:* Set-up will be at the January meeting. This will take time; in the past it was very chaotic.

*Beginner classes:* There is a big demand for beginner classes. Martha suggested there be a class after the March meeting. There are several guild members who are teachers and could provide the classes: Chris Janove (who already has developed a beginner class), Marcie Brenner, Margaret Marcy, Donna Rae. Teachers should be paid. Teachers should be asked as to how many sessions would be desirable. Katie suggested that beginners be invited to the ABC frenzy in February to observe. Susan noted that March is too late to start. Aspiring quilters will not want to wait that long.

Meeting time: Chris proposed moving the time of the regular monthly guild meetings to 10:00. Consensus was that this was not a decision that the board could make. Members have been used to an 11:00 start time for years, many travel some distance to attend; time in the morning is needed to get ready for the meetings. The time will stay at 11:00.

### Membership Report

There are currently 211 members. With recent signups, will be 214.

### Fence Show Report

“It was great!”

### Zoom Storage

We will continue the same policy: delete the meeting at the time of the next meeting, delete workshops after one month.

### Miscellaneous

*Supplies from the church:* Sometimes there are not enough supplies. Martha will contact Louise Connor the week before each meeting to make sure there are enough (soap, toilet paper, trash bags, etc.).

*Masks:* Serena will bring some masks for use during meetings.

*Fab Scrap:* Fab Scrap costs \$600/year; we have to take the donations there. We will continue to participate.

*One World Project:* Members can participate on their own.

*Donations:* We have received another fabric donation. It was suggested that the donation go to the St. John Quilters. In future, Martha will deal with distribution of donations.

*Meeting set-up.* Delia is not available to set up tables and chairs for the November meeting. Board members were asked to recommend someone. The compensation is \$40.

Meeting adjourned at 10:48 am.

Respectfully submitted,  
Nancy Russell, Secretary

## Account Balances - 10-03-23 - As of 12/8/2023

Account	12/8/2023 Balance
<b>Bank Accounts</b>	
Checking-1679	15,668.18
Checks awaiting deposit	0.00
Member Support Fund 5101	2,454.83
Savings - Leni Abel Fund-9906	2,004.05
Savings - Reserve Fund Quilt Shows-3111	28,532.29
<b>TOTAL Bank Accounts</b>	<b>48,659.35</b>
<b>Cash Accounts</b>	
Cash	0.00
Petty Cash	120.73
<b>TOTAL Cash Accounts</b>	<b>120.73</b>
<b>Credit Card Accounts</b>	
Credit Card	0.00
<b>TOTAL Credit Card Accounts</b>	<b>0.00</b>
<b>OVERALL TOTAL</b>	<b>48,780.08</b>

# Monthly Income/Expense by Category 12-8-23

11/7/2023 through 12/8/2023

12/8/2023

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Category	11/7/2023- 12/8/2023
<b>INCOME</b>	
Uncategorized	100.00
Donations	2,525.00
Fifty-Fifty	112.00
Guest Fees	55.00
Hospitality Income	108.50
Interest	0.27
Meeting Raffle - For Items	127.00
Membership Dues	780.59
Show Income	
T-shirts	26.95
TOTAL Show Income	26.95
Vendors	30.00
<b>TOTAL INCOME</b>	<b>3,865.31</b>
<b>EXPENSES</b>	
Charitable Work	
Comfort Quilts	94.90
TOTAL Charitable Work	94.90
Education	
Speakers	1,300.00
TOTAL Education	1,300.00
Hospitality	149.36
internet for meeting	4.95
Misc.	341.86
Professional Services	
Bee-Web Site-Newsletter	13.00
Meeting Setup	40.00
TOTAL Professional Services	53.00
<b>TOTAL EXPENSES</b>	<b>1,944.07</b>
<b>OVERALL TOTAL</b>	<b>1,921.24</b>