

**Meeting Date:** *October 19, 2019*  
**Meeting Time:** *9:45 am*

**Meeting Place:** On-site

**Present:** Margaret Marcy Emerson, Andrew Hansen, Anna Fike, Michael Sengstack, Farrah Lafontant, Mary Hawley, Micki Segel

**Additional Attendees:** Susan Sato, Sylvia Hernandez

**Absent:**

<b>Agenda Item:</b>	<b>Discussion</b>	<b>Follow-up</b>
1. Reading and approval of September minutes (10 minutes)	<p>Anna recommended changing wording regarding the “recommendation” by Jody to change bylaws regarding voting. Farrah noted the need to correct the spelling of Jody.</p> <p>Anna moves to accept the minutes as corrected.</p> <p>Michael seconded and approved unanimously by the board.</p> <p>Minutes to be changed to PDF and sent to Margaret to post on Website, Copy Mary.</p>	<p>Micki to update September minutes with changes and send to Margaret for website.</p> <p>Micki to write minutes summary for October and identify as DRAFT summary.</p> <p>Micki to convert finalized minutes into PDF and send to Margaret each month to post on the Website as final approved minutes for previous month.</p>
2. Treasurer’s report (10 minutes)	<p>Nominating Committee wrote letter stating that the election occurred and Anna has a letter signed by the board that Anna will take to the Bank so she will become the “designated” Secretary which will permit her to make decisions regarding banking on behalf of the guild. She needs to be able to receive the VISA bill, for example.</p> <p>Anna noted that for the last 2 months the budget has been entered incorrectly in the newsletter. The newsletter asks for the budget in excel and if they miss a line it comes out wrong. Going forward Anna to submit a PDF to newsletter. Do we correct it in the newsletter? Micki suggested that we put a statement in the Bee.</p> <p>The guild has been collecting a lot of dues and income now exceeds expenses. \$15 of each dues payment is</p>	<p>Anna to write statement for Bee regarding incorrect budget in October Bee.</p>

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	<p>going into savings for the show. Anna wants to wait until January to transfer the \$15 dues portion into a separate category for the show. The board agrees. Motion by Mary to approve treasurer's report. Michael seconded. Unanimously approved.</p>	
<p>3. Programming (10 minutes)</p>	<p>Michael brought programming results. Refer to document. Question as to how much to share with members? Decision to share a simple summary with full access on website.</p> <p>Michael pointed out that the program survey results indicated that some members lack of pride in their work. Programming sees an opportunity to address this issue. Ideas were generated such as offering advise, a "Dear Abby" station and encouraging members to show their unfinished work.</p> <p>There is interest in English paper piecing. Also interest in machine quilting and free motion.</p> <p>Workshops of interest – design ideas, inspiration and technical skills.</p> <p>People objected to multiple teachers at same time.</p> <p>November meeting will be for offering guidance for getting ready for the show. I.e. binding, binding with piping, filling out the form, labeling, sleeve and photography, how to prepare quilt for show – quilt show ready.</p> <p>Tenetative plan:            November – Quilt Show ready            December – Holiday Party.            January – Guild member presentation.            April – Quilter presentation</p>	<p>Michael to write something for November Bee about preparing quilt for show.</p>

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4. Board Liability insurance (10 minutes)	AQS used to provide insurance and they canceled. They no longer provide insurance. Andrew handed out application from NIF. Board is on board with his completing this application How do we get other quotes?	Sylvia will contact State Farm regarding insurance. Andrew will complete the NIF application that he has from Jody.
5. Technology Subcommittee Report	Motion was made in September to have subcommittee composed of Farrah, Margaret, Andrew and Anna identified as “technology subcommittee” to discuss electronic payments and bring recommendations to the board.	Report tabled until next month.
6. New Committee	As per September minutes, Margaret to speak to Victoria to come up with a name and description of new “members helping members” committee for the Bee.	Tabled until next month
7. Show Update	Outstanding issue on contract has been resolved. Who is going to sign from board? Sylvia is co-chair for show along with Jody. We have no sewing machine for the raffle, but we have a donation of a sewing machine case which will be filled with sewing goodies. Discussed whether we should purchase a machine to raffle? The board decided not to. There is no second quilt for raffle. Sew right is not vending at our show. Susan has 8 vendors. She has 2 spaces. Gotham is also not coming. They offered to be a sponsor. Should they be given sponsorship? Agreed that this is a show committee discussion. In December we will photograph the tops of the quilts and accept the applications. Drop off of quilts	Margaret to sign off on contract with Jody.

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	<p>will be the Saturday prior to show at meeting or at Merry Handfinger's home.</p>	
<p>8. Membership Scholarship</p>	<p>Mary – we have 2 members who have had free membership. Do we continue their free membership? Do we give free membership to anyone else? There is \$97.00 in scholarship fund. Mary wrote to one of the members asking if her circumstances have changed? They have not.</p> <p>The board agreed that we need a process to determine who is offered a scholarship or free membership. We have 2 members who have offered to pay for the memberships of the 2 members in question.</p> <p>The board agrees to hold off on offering any scholarships until we come up with a process or policy for determining who is eligible.</p>	<p>Mary to come up with policy proposal for scholarship. Sylvia to assist.</p>
<p>9. New Business</p>		

Meeting adjourned at 11:09

Respectfully submitted.  
Micki Segel

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**Account Balances (\$)** **at October 16, 2019**

Cash and Bank Accounts	
Checking	9,390
Savings Quilt Shows	25,457
Leni Abel Fund	2,726
Scholarship Fund 5101	97
Petty Cash	118
Credit Card	0
<b>Overall Total</b>	<b>37,788</b>

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**Income & Expenses (\$)** **9/19/19 through 10/16/19**

Membership Dues	4,940
Meeting Raffle (50/50)	109
Meeting Raffle (Items)	248
Hospitality	54
Vendors	0
Bee Ads	200
Bee Mailing Fees	180
Interest on Leni Abel & Show Fund	0
Pole Rental	400
Special Raffle	290
<b>Total Income</b>	<b>6,421</b>
Hospitality	60
Halo Quilts	28
Telephone	56
<b>Total Expenses</b>	<b>144</b>
<b>Net Gain</b>	<b>6,277</b>