

Summary Minutes of Executive Meeting

September 18, 2021

Present: Serena Boyles, Micki Segel, Alice Braziller, Barbara Christ, Barbara Danzi, Leona Shapiro, Margaret Marcy Emerson. Michael Sengstack

Barbara Christ moved to approve the **minutes of the August meeting**. Leona seconded and the board unanimously approved the motion.

Financial Report:

Leona reported that September was a very busy month for her as the new chair of the financial committee. Because of this, she suggested that new treasurers begin in October. Ruth Marchese has been very helpful with the transition.

Leona needs PayPal advice. Petty cash is needed at in person meetings for incidentals like paying the chair set up person. Leona will present a full report at September meeting. Michael moved to approve the Financial Report. Barbara Christ seconded, and the board unanimously approved the motion.

Program Report:

- September's in person meeting will feature Fence Show Quilts and a discussion/show and tell with founding members of the guild including Leona Shapiro, Marcy Brenner, Dori Deitz, Vivian Arzoumanian.
- Members attending by zoom can participate in Show and Tell this month by having quilts posted on our website. In the future, we will try to include zoom show and tell participants on a screen slide show in real time. This will be announced in a Bee Blast so people can send in photos.
- A draft of the program calendar will be read at the September meeting and published in our monthly Bee.
- We are signed up for the Quilt Alliance that cost \$100.

Membership Report:

Barbara Christ reported that we have 200 members including 52 renewals, and 4 new members. We have about 3 members who paid the \$30 under 30 rate. We have \$515 in our member support fund and honored 5 requests.

Attendance at our in person meetings is especially important for contact tracing needs. Guest members must list phone numbers and emails for this purpose as well.

Mary Hawley has printed name badges and all forms for the membership table. We will have our name tag raffle.

Technical Report:

Margaret reported that we have a tripod, a good screen, clip on mikes and handheld mikes. She is still researching best Hotspot sites. Joy West will be monitoring the zoom connection along with Michael Sengstack from his home down South. The old mike sounds fabulous. Margaret will bring hand sanitizers and masks. Mikes will be sanitized after each speaker.

Linda McNeally has the only key to our meeting space.

Margaret is confident that “we are working it out! We will learn a lot from this first meeting!”

September Guild Meeting:

There will be 20 minute shifts to check for vaccinations. Margaret will reach out to members and will make a schedule. Madi volunteered to man a shift.

Chairs will be set up in a semi circle without tables. We will have the ever popular free table. Marcy Brenner will be our vendor.

Fence Show:

As of today, there are 25 entries.

Joy West will do a digital poster and a poster for the sandwich board.

Martha McDonald will once again do publicity.

Ellen Piccolo and Joyce Crupi will arrange and set up the quilts on Saturday morning.

Micki will set a date for volunteers to meet at her house to sew on the rings.

New Business:

These are the following jobs that need to be filled:

- A community quilt coordinator
- New coordinators for the Fence Show
- Someone to manage our social media sites
- Someone to manage our in person meeting technology
- Someone to help Margaret Walsh with the small raffle. The assistant has to have a car to transport prizes when necessary

Alice moved to adjourn the meeting. Michael seconded the motion, and the board unanimously approved the motion to adjourn the meeting at 11:23.

Respectfully submitted,
Alice Braziller

Account Balances - 9-15-2021 - As of 9/15/2021

Account	9/15/2021 Balance
Bank Accounts	
Checking-1679	5,205.50
Checks awaiting deposit	0.00
Member Support Fund 5101	1,622.04
Savings - Leni Abel Fund-9906	3,085.03
Savings - Reserve Fund Quilt Shows-3111	36,501.96
TOTAL Bank Accounts	46,414.53
Cash Accounts	
Cash	0.00
Petty Cash	248.25
TOTAL Cash Accounts	248.25
Credit Card Accounts	
Credit Card	4.95
TOTAL Credit Card Accounts	4.95
OVERALL TOTAL	46,667.73

Monthly Income/Expense by Category 9-15-2021

6/11/2021 through 9/15/2021

Category	6/11/2021- 9/15/2021
INCOME	
Bee Ads	200.00
Donations	55.00
Interest	0.73
Membership Dues	1,782.56
TOTAL INCOME	2,038.29
EXPENSES	
Charitable Work	
Other Charity	235.24
TOTAL Charitable Work	235.24
Hospitality	30.59
Meeting Space Rental	1,100.00
PayPal Fees	2.62
Professional Services - Insurance	957.93
Telephone	4.95
Website Security	4.95
TOTAL EXPENSES	2,336.28
OVERALL TOTAL	-297.99