

Meeting Date: *March 21, 2020*
Meeting Time: *10:00 am*

Meeting Place: *conference call via Ring Central*

Board Members Present: Margaret Marcy Emerson, Anna Fike, Farrah Lafontant, Mary Hawley, Micki Segel, Andrew Hansen, Michael Sengstack

Absent:

Others : Sylvia Hernandez

Meeting called to order at 10:05 am

Agenda Item:	Discussion	Follow-up
1. Reading and Approval of February minutes [10 minutes]	<ul style="list-style-type: none"> • Anna makes motion to approve February minutes. Farrah seconds. Unanimously approved • Review of Conference call minutes <p>Farrah motions to approve, Anna seconds Unanimously approved</p>	
2. Treasurer's Report [10 minutes]	<ul style="list-style-type: none"> • Anna reports that we have admission income which we will eventually have to return • Account balances are stable. • We expect to get back show insurance payment <p>Micki moves to approve. Andrew Seconds. Unanimously approved</p>	
3. Meetings	<ul style="list-style-type: none"> • The board agrees to cancel the April meeting. We agree to cancel a month at a time. Michael suggests informing members on a schedule. Anna moves to cancel April and cancel month by month. Micki Seconds. Unanimously approved. • Farrah suggests doing something virtual. Micki asks how many people could be accommodated. • We could ask how many people would participate in May or June to gauge interest. We could plan demos. • Margaret suggests setting up smaller zoom meetings for members. We would want to include 	

Agenda Item:	Discussion	Follow-up
	<p>people who are alone. Sylvia suggests creating content for people.</p> <ul style="list-style-type: none"> • Mary suggests creating a phone tree to call members. Mary can divide up the list for the Board members. • Discussion of use of Facebook page and who has administrative rights. Mary has editor rights. How difficult is it to do a FaceBook live? • Michael to draft a quick survey to see what are our members capacities for virtual meetings. • Farrah says that we can set up access so members can just click on a link. • Today is national Quilting Day. People are being encouraged to show their quilts. 	<ul style="list-style-type: none"> • Mary to work on list of members. • Sylvia to look into how to share Facebook administrative rights. • Michael to research.
<p>4. Show</p>	<ul style="list-style-type: none"> • Sylvia spoke to Adrian from IC yesterday • We can use the 2nd floor for our show in the fall in a smaller space. We have the option to get a refund. They are not booking anything right now. Sylvia gave her the dates that we came up with for an alternative show. • Margaret thinks we should go for the option for refund, but we don't have to make that decision. <p>Anna moves that we ask for our money back now. Mary seconds. Unanimously approved.</p> <ul style="list-style-type: none"> • What to do about the raffle? As of tomorrow there is a lock down. Decision is made to go ahead with the raffle on April 22nd and to try to video tape it. Arrangements are discussed for collecting all outstanding tickets or duplicating them. 	<ul style="list-style-type: none"> • Margaret to contact Katie and those who have tickets to get to Katie.

Agenda Item:	Discussion	Follow-up
	<ul style="list-style-type: none"> • Micki makes motion to go ahead with raffle provided Katie agrees, video taping the raffle. Andrew seconds. Unanimously approved. • How to deliver prizes? Decision to wait until next meeting. • 19 people asked for refunds through EventBrite. For those who do not request refund, we keep the money. 43-19 will pay us 5 days after the show 5 days after the date that the show would have occurred. That money will need to be put aside for our next show. EventBrite handles all of the back payment. Should we offer a new options to those who purchased through EventBrite? Or we can refund everyone their tickets. <p>Micki makes motion to refund everyone who bought on Event Brite. Anna seconds. Unanimously approved.</p> <ul style="list-style-type: none"> • The people who bought hard copy tickets have not been told that they have the option for refund. Do we offer people their money back who purchased tickets. People are offered the option to get their tickets back, a credit towards membership or a donation. Sylvia suggests that we wait until next month to make a decision. We need to post something in newsletter to inform memberships. 	<ul style="list-style-type: none"> • Sylvia to contact people regarding the show book to find out what they want to do about their payments.
<p>5. Membership</p> <p>]</p>	<ul style="list-style-type: none"> • Members who joined in February are not going to have any face to face meetings. One long time lapsed member returned in January. We agree to extend their membership through next year. 	

Agenda Item:	Discussion	Follow-up
	<p>Micki moves to extend, Farrah seconds. Unanimously approved.</p> <ul style="list-style-type: none"> • Margaret asks about members asking for money back for part of year. They will get their newsletter. We have never refunded. • There is plenty of content for April Newsletter. • Idea of Corona Virus quilt challenge. Sylvia to write up a blurb. 	
<p>6. New Business</p>	<ul style="list-style-type: none"> • The budget for next year is usually presented at the May meeting and voted on at the June meeting. • Margaret is getting requests from people who want to make face masks. Its all over Instagram and Fortune Magazine put out an article. There is a local effort. Micki has researched and has found that the cloth masks are not effective. We want to divert people from contacting the hospitals. It is suggested that our members make quilts for creature comfort. 	<ul style="list-style-type: none"> • Board to take a look at last year's budget in the Bee.

Anna motions to adjourn, Michael seconds. Meeting adjourned 11:40.

Respectfully submitted.
Micki Segel

**March Financial Report - Account Balances at
March 20, 2020**

Bank Accounts	
Checking	3,177.49
Savings Quilt Shows	22,155.40
Leni Abel Fund	2,726.71
Scholarship Fund 5101	97.00
Petty Cash	248.25
Credit Card	0.00
	Overall Total
	28,404.85

Income & Expenses (\$)	2/13/2020 through 3/20/2020
Membership Dues	120.00
Guest Fees	20.00
Meeting Raffle - items	144.00
Meeting Raffle - 50/50	105.00
Hospitality	63.83
Interest on Leni Abel & Show Fund	0.26
Donations	40.00
Other Income	82.10
Vendors	100.00
Show Income	
Admission	399.73
Booth Rental Fees (Refunds)	-4,400.00
Raffle Tickets	1,178.00
Total Show Income	-2,822.27
	Total Income
	-2,147.08

Hospitality	63.43
Printing - Bee	140.92
Professional Services - Meeting Setup	40.00
Quilt Show - Misc.	336.37
Quilt Show - Silent Auction	64.90
Telephone	55.64
Charitable Work	
ABC Quilts	10.00

Comfort Quilts	193.30
Total Charitable Work	203.30
Total Expenses	904.56
Net Loss	-3,051.64
